

Truman State University 2016 Homecoming Parade Participant Packet



Blue Key National Honor Fraternity and Truman State University thank you for participation in this year's Truman State University Homecoming Parade. This packet is meant to provide you with all relevant information regarding the October 22, 2016 parade.

The parade will commence at 9:00 am. Members of the Blue Key Honor Fraternity will be ensuring that all parade participants are in the correct order and making last minute adjustments. They will be available to help you with any questions and assist you in getting to your line-up position. All members of Blue Key will be wearing blue sweaters and will be more than happy to answer any questions you have or do their best to solve any problems you may encounter.

Check-In

Check-in is required for all parade participants. Check-in will take place from 7:15 AM – 8 AM on the corner of Franklin and Cottonwood. When driving to check-in, the Downtown will be blocked off, so please take Cottonwood to Franklin Street to line up for check in. Please do not block Green Street/Marion Street. **Someone from your organization must check in at the check in table prior to taking your spot. Bands will line up along Missouri Street in numerical order.**

*** Check-in for the Homecoming Competing Teams (campus organizations) will be from 7:15 -7:30 am; only one member of each Homecoming Competing Team needs to be at the check-in**

Position Number

At check in, you will be given a position number which we ask you to display either in your car window, or be prepared to show to a parade organizer. Your position number is located in your confirmation letter. This number corresponds with a section of the **Line Up Map** which is included in this packet, and is where you will line up prior to start of the parade. This number will be written on the street in **Lime Green** spray paint to aid you in finding your exact line up location. Please verify that the position number you are given corresponds with both the number at the check-in point and the spray painted number on the street. **There is a possibility of position numbers changing the morning of the parade, SO CHECK IN IS MANDATORY.**

If you're assigned section is filled by another vehicle or parade entry, please double check that you are in the right spot first. If it is a Kirksville resident who is not in the parade that is parked in your spot, simply park parallel to the vehicle. The police department will do their best to prevent any confusion between residents and the parade. If it is not a resident parked in your spot, please find a Blue Key member and they will assist you.

Also, we do ask that parade participants not move the street barricades when lining up. The barricades are put in place by the city for safety purposes. We want to ensure that all parade participants can move freely along the line up route.

Parade Route:

The parade will follow Franklin Street, beginning at Missouri Street and ending at **Barnett Hall parking lot** across from Stadium Drive. **When the route reaches the intersection of Franklin and Normal, we will be routing parade participants on the East side of the street (closest to the Student Union). The West side of the street will be closed off for spectator viewing.**

It is really important that your parade entry exit the parade route at Barnett Hall, not the intersection of Patterson and Franklin. The University will be sponsoring tailgating beginning at 11 AM in the lots on the corner of Patterson and Franklin. For safety purposes, we highly encourage you to exit the parade route at Barnett Hall to prevent any potential issues. If you have parents picking up someone in the parade, please have them in the lots closest to Barnett Hall. The Kirksville Police department, Truman State University Department of Public Safety (DPS), Blue Key will direct every entry to **Barnett Hall parking lot. Do not let your float disband before this point.** Police officers will be present to direct the traffic where it needs to go. The lot at Patterson closest to Barnett Hall is the designated pick up site.

Spectators:

Spectators can view the parade from either side of Franklin Street. **Spectators are welcome to stand near Centennial Hall to watch the parade, but should not be standing on the island median. Those standing on that side of the street should remain on the West side of the street to ensure the safety of parade participants and audience.**

Float Regulations

This is a University-sponsored event and all entries are therefore subject to the guidelines and regulations established by the Center for Student Involvement (CSI) and Truman State University.

Basic expectations are:

- Each float **must be equipped with a fire extinguisher**, no fireworks, firearms or open flame allowed.
- **The driver must have a valid driver's license, be in clear view at all times, and must have an escape route.**
- The entry may in no way present a danger to participants or spectators.
- Materials promoting the consumption of **alcohol** and **tobacco** may **not** be present in any capacity.
- **Any member of an organization participating in the Homecoming Parade found intoxicated or in possession of alcoholic substances or controlled substances will result in the appropriate organization(s) immediate termination from the Homecoming Parade.**
- Profanity, obscenity, and the promotion of illegal acts are also prohibited.
- **Please read the attached letter from the Kirksville Police Department about throwing items. Items can be handed out along the parade route, but under no circumstance may be thrown.** Failure to comply with the above rules could result in immediate termination from the Parade and possible exclusion from future Homecoming parades.
- Truman is a Liberal Arts institution and thereby seeks to respect all organizational affiliations.

Additional Notes

Copies of all maps as well as a complete list of all parade entries, which includes the position number, can be found online at: <http://homecoming.truman.edu>. Please feel free to contact the Center for Student Involvement by phone at **(660) 785-4222** or via email at homecoming@truman.edu with additional questions.

We look forward to seeing you on October 22nd!

****Blue Key Honor Fraternity, Homecoming Committee, the Center for Student Involvement, DPS, Adair County Sheriff's department and the Kirksville City Police reserve the right to deny participation based on any of the prior criteria without prior notice to the organization or individual.****